

A practical Oracle Fusion go-live checklist

The six things that actually separate a calm cutover from a stressful one.

1. Data — migrate less, cleanse more

- Agree scope: open balances, active master data, minimum history only
- Cleanse at source before extract, not after load
- Run at least two full mock migrations
- Reconcile every control total (trial balance, AP/AR, inventory)
- Reconciliation signed off by finance, not just IT

2. Security & access

- Roles mapped to real job functions, tested with a real task list
- Data security validated (BU, ledger, segment), not just function security
- Approval workflows route correctly, with tested absence fallbacks

3. Integrations — test the unhappy paths

- Test rejections, partial files, duplicates and retries
- Failure alerting is visible, with a clear next step
- Cut-off timing validated so nothing falls between systems

4. Reporting — ready for day one

- Daily and monthly operational/financial reports recreated
- OTBI / BI Publisher validated against legacy for a known period

5. Cutover — rehearse it like a launch

- Minute-by-minute runbook with owners, durations, dependencies
- Clear go/no-go criteria and an empowered decision-maker
- Rollback plan written, point of no return known
- Non-essential changes frozen around cutover
- Full cutover rehearsed end to end at least once

6. Training & hypercare

- Train by role on actual tasks with realistic data
- Named, responsive hypercare team for the first 2-4 weeks
- Issues tracked and triaged openly so users see resolution